

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 13th January 2017			
1.	Attendees and apologies			
	Present:	Cllr Jerry Wickham, Cllr David Jenkins, Cllr Russell Hawker, Cllr Gordon King (Wiltshire Council), Amanda Mcann (Westbury Town Council), Francis Morland (Westbury Town Council), Carole King (WCAP), Mike Swabey (Edington Parish Council), Keith Youngs (Heywood Parish Council), Pat Whyte, Spencer Drinkwater and Kirsty Rose (Wiltshire Council),		
	Apologies:	Alison Irving (Dilton Marsh Parish Council)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Westbury Area Board meeting on the 8 th December 2016. http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MId=10144&Ver=4		
3.	Financial Position			
		The current budget remaining is £6118.		

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4.	Top 5 Priority Schemes			
a)	Bratton Road, Westbury – Pedestrian Crossing request <i>Priority 1</i>	Works due to take place w/c 16 th January	Area board to note	AB
b)	Issue 4318 Yellow lines Eden Vale Road/Matravers Close junction <i>Priority 2</i>	TRO consultation begins 13 th January 2017 until 6 th February 2017	Area board to note	AB
c)	Issue 4484 Additional yellow lines Spur Road, Westbury <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	
d)	Issue 4448 and 4435 Parking at junction of Slag Lane/Station Road <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	
e)	Issue 4429 Yellow Lines Sandalwood Road, Westbury Leigh Primary School <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	

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f)	Issue 4678 Waiting restriction request – Leigh Road, Westbury <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	
g)	Issue 4445 Vehicles obstructing pedestrian access to High Street <i>Priority 3</i>	KR tabled a plan showing the proposed bollard locations. These are within privately owned land but will remove obstruction of the pedestrian route. Parking will not be eliminated by this option. Discussion took place around locating the bollards such that vehicles would be unable to park on this area. KR reiterated that WC were unwilling to adopt the land and that this would likely be a requirement of the treasury should bollards be installed to prevent access onto this piece of land. It was agreed that KR would proceed with the proposed installation plan.	KR to proceed with bollard installation	AB
5.	Other Priority schemes			
a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	Residents raised concerns following letter drop prior to construction resulting in construction being put on hold. KR and JW met with residents and discussed concerns. KR to review design. Funding carried over to next financial year. FM stated that a local resident had raised concern about access to his field. KR noted this for consideration during the design stage.	Area board to note the update	AB
b)	Clivey to Clearwood, Dilton Marsh <i>Substantive Scheme</i>	Footway works complete. BT have undertaken site visit and will be removing the telegraph pole and taking the service underground using existing ductwork. JW informed the group that the works have been well received by local residents.	Area board to note the update	AB

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c)	Speeding on Leigh Park near Willoughby Close	KR has submitted a further metrocount request. RH explained that parking near the roundabout with Camargue Road/Mustang Close creates an issue for vehicles travelling on Leigh Park Way	KR to chase metrocount information.	
d)	Issue 4618 Speeding A350 Chalford Westbury	KR still to investigate options. Collision stats for the past 3 years show 3 slight injury collisions with no common factors or common location.	KR to investigate solutions and report back	KR
e)	Issue 4746 Road markings – Stormore into Red Pit, Dilton Marsh	KR proposed the painting of 30mph roundels on the gateway surfacing on the B3099 and additional lining to mark the junction of Red Pit onto B3099. Additionally, white bar markings on and opposite the junction of Red Pit and Stormore were recommended.	CATG agreed to allocate £1000 for this scheme subject to approval of the proposal by Dilton Marsh Parish Council.	KR/ FM
f)	Issue 4803 Speed reduction measures – Slag Lane/Station Road/Frogmore Road, Westbury	Awaiting metrocount results		
g)	Issue 4814 Traffic Calming measures – Bratton Road, Westbury	Awaiting metrocount results		
h)	Issue 4837 Resurface footpath – Gibbs Close to Bitham Brook School, Westbury	Paul Millard (RoW Officer) is leading this. Primarily funded by S106 monies as majority of route is by-way and not highway. Works likely to be completed by 20 th January 2017		
i)	Issue 4842 – Dropped kerb request – Danvers Way, Bitham Park, Westbury	KR to continue to try and contact issue raiser to identify exact location.		
6.	New Requests / Issues			

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a)	Issue 5031 Broadway Road, Westbury – Double Yellow Line Request	To be referred to Heywood Parish Council for consideration	Heywood Parish Council to consider	HPC
b)	Issue 5023 Access issues, Springfield Road, Westbury	To be referred to Westbury Town Council. KR explained a previous report had been prepared outlining various measures to deal with school travel (circulated with minutes). RH requested that Residents Parking be considered.	Westbury Town Council to consider.	WTC
c)	Issue 5021 Speeding, Slag Lane	Awaiting metrocount results – see issue 4803		
d)	Issue 4958 Yellow Lines, Slag Lane	TRO advert for lining begins 13 th January – see issue 4448		
e)	Issue 4927 Church Lane, Westbury	£100 contribution offered by WTC for signing. KR explained an additional nameplate as requested would cost approx £200 to install	CATG agreed a 50% contribution of £100 to be matched by Westbury Town Council	
f)	Issue 4881 Visibility issue, Eden Vale Rd/Leigh Rd, Westbury	TRO advert for lining to alleviate issue begins 13 th January – see issue 4678		
g)	Issue 4873 Speeding through chicane, Suffolk Road, Westbury	Issue supported by WTC but do not support speed cushion as solution. KR to review options.		
h)	Issue 4848 Parking Bay, The Butts, Westbury	This was discussed and felt that parking issues in this location are a neighbour issue and should be resolved locally. Marking of bays within the lay-by would not resolve the issue. KR explained that the lay-by is adopted highway. GK felt that residents were unaware of this and some believed they owned part of the layby thus exacerbating the issue. It was agreed that Liam Cripps would work with the CATG to prepare an article for the White Horse News to assist with ensuring residents are aware of the status of the layby	Liam Cripps and Cllr King to progress information for White Horse News	LC/GK

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7.	Other items			
a)	Freight Priorities	It was decided to put forward the B3098 and C19 as the top 2 freight priorities.		
b)	The Wier, Edington – concern re speed of vehicles	MS stated that EPC are concerned about the speed of vehicles entering and exiting The Wier. EPC feel that the slow markings should be reinstated and/or a 20mph speed limit considered. It was agreed that KR would visit the site and review options prior to any speed limit assessment taking place.	KR to review	KR
c)	Primmers Place Westbury – parking issues	DJ raised concerns from residents that the proposed restrictions at Slag Lane may increase parking within Primmers Place and questioned why Slag Lane had been taken forward for waiting restrictions and Primmers Place had not. KR explained that the CATG had progressed waiting restrictions on Slag Lane as a result of safety issues while the parking in Primmers Place, while affecting residents, does not have such safety implications. KR explained that the appropriate mechanism for requesting restrictions in Primmers Place is via the annual parking review through the town council.		

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d)	The Ham, Westbury – faded signs at traffic calming	KY expressed concern that the signs at the traffic calming on The Ham are becoming increasingly faded. PW agreed to look into replacement	PW to review	PW
8.	Date of Next Meeting: to be confirmed			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £5018

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

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4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications